

## Minutes of the Meeting and Action Taken Report

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The meeting of the IQAC with the teaching faculty of Arts, Science and Commerce College, Rah ata was held on 02.06.2014 in the IQAC Cell at 12.30 p.m. The 22 members were present.

The minutes and the Action Taken thereafter are as follow ....

<b>Sr. No.</b>	<b>Subject</b>	<b>Resolution and Action Taken</b>
01.	Conformation of Minutes of last Meeting 15.03.2014.	The Minutes were confirmed and accepted.
02.	To note the execution of the last meeting 15.03.2014.	Action taken report was discussed and approved.
03.	Preparation of new admission and efforts to increase admission	Staff members put forward the topic of efforts to be taken for increasing the admission for the academic year 2014-15. Handbills, pamphlets were distributed to the passed students at various places. Flex boards were also fixed at and around the places of Rahata Tahasil.
04.	Preparation of Academic Calendar	IQAC coordinator was asked to prepare the academic calendar. According to it, important events, curricular, co-curricular, extra-curricular and extension activities were prepared. It will then Head of Departments for the deployment of the work and to plan departmental calendar accordingly
05.	Any Other	The discipline committee was formed under the chairmanship of Prof. S.V. Lahare for smooth conduct of Admission. Time table committee was formed and asked to prepare the time table for the academic year. Tree plantation program on 5 June in and around the Campus.
06.	Date of the Next Meeting.	27.08.2014 was finalized as the date for next meeting.

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The meeting of the IQAC with the teaching faculty of Arts, Science and Commerce College, Rahata and other members, like the President and CO of Rahata Municipal Council, eminent citizens from the nearby villages, LMC Members was held at 27.08.2014 in the Seminar Hall of the College at 12.30 p.m. The 35 members were present.

The minutes and the Action Taken thereafter are as follow ....

Sr. No.	Action Plan	Action Taken
01.	Conformation of Minutes of last meeting 02.06.2014.	The Minutes were confirmed and accepted.
02.	To note the execution of the last meeting 02.06.2017.	Action taken report was discussed and approved.
03.	Organisation of Ganesh Festival.	Adv. Raghunath Bothe, The Chairman of LMC proposed the Resolution of organizing the Ganesh Cultural Festival 2014 in collaboration with the Arts, Science and Commerce College, Rahata Municipal Council. It was resolved unanimately. The dates of the festival were finalized.
04.	Planning of the Festival.	The CO of Rahata Municipal Council proposed that schools and colleges in the Rahata, Kopargaon and Shirampur Tahasil be invited to participate in the Cultural Programmes and the Schedule of 10 Days Programmes be finalized. It was resolved Unanimately. He appreciated the role of IQAC in the

		Cultural Development of the Community, Rural Masses and the involvement of the region in the National integration.
05.	Formation of Various Committees.	Various Committees were formed clubbing the staff members of ASC College and Rahata Municipal Corporation for the Smooth Conduct of the Ganesh Cultural Festival 2014. The Festival was successfully conducted in which around 1620 Students from various schools and colleges. Participated they were rewarded by Certificates.
06.	Date of the Next Meeting.	29.09.2014 was finalized as the date for next meeting.

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The meeting of the IQAC with the teaching and Non Teaching faculty of Arts, Science and Commerce College, Rahata was held on 29.09.2014 in the IQAC Cell at 12.30 pm. The 39 members were present.

The minutes and the Action Taken thereafter are as follow ....

<b>Sr. No.</b>	<b>Action Plan</b>	<b>Action Taken</b>
01.	Conformation of Minutes of last meeting 27.08.2014.	The Minutes were confirmed and accepted.
02.	To note the execution of the last meeting 27.08.2014.	Action taken report was discussed and approved.
03.	Review of the Ganesh Cultural Festival.	The Principal, The Chairman of IQAC Congratulated all the Faculty Members for the successful conduct of Ganesh Festival as a part of Community Development. The Chairman of Various committees presented the review of their work.
04.	Relieving of Ms. Rohini Kasar.	The Principal Dr. B.K. Salalkar informed the management that the letter of sanction of FIP of Prof. Ms. Rohini D. Kasar, Dept. of English, has been received and would be relieved for the FIP.  The management, LMC and the IQAC approved the decision that Prof. Ms. Rohini D. Kasar would be relieved on 01.01.2015. She was relieved on 01.01.2015.

05.	University and Term End Exams 2014.	The IQAC members and the entire faculty unanimously decided and planned for the smooth conduct of Term end exam. 2014 as well as University. Oct. examination like Practical Exam., Oral Exam and written exams. All the Jr. Supervisors / Appointed Sr. supervisor and non-teaching staff were instructed regarding exam rules and the procedure for impartial and regular exam.
06.	Date of the Next Meeting.	08.12.2014 was finalized as the date for next meeting.

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The meeting of the IQAC with the teaching faculty of Arts, Science and Commerce College, Rahata was held on 08.12.2014 in the IQAC Cell at 12.00 noon. The 22 members were present.

The minutes and the Action Taken thereafter are as follow ....

Sr. No.	Action Plan	Action Taken
01.	Conformation of Minutes of last meeting 29.09.2014.	The Minutes were confirmed and accepted.
02.	To note the execution of the last meeting 29.09.2014.	Action taken report was discussed and approved.
03.	Resolution and Special Camp at Ekrukhe.	Prof. T.K. Kumkar, The Programme Officer of NSS of ASC College Rahata proposed a resolution of conducting the special Camp of NSS-2014 at Ekrukhe. It was unanimously resolved.
04.	Organisation of NSS Camp at Ekrukhe.	Prof. T.K. Kumkar announced the dates of NSS Camp to be held at Kelwad. Accordingly the camp was held at Ekrukhe in which the faculty participated in their respective capacities.
05.	Preparation of National/State Level Seminars.	Various committees were formed for the smooth conduct of various seminars at the local, state and national level..
06.	NAAC Review.	The Principal Dr. B.K. Salalkar took the review of NAAC related work by the HODs and Chairman of Seven Criteria. Every HOD put forward the Progress like completion of various files, Research Work done by faculty in 2013-14 etc. The Chairman of each criterion presented the progress of his/her criterion.
07.	Date of the Next Meeting.	23/12/2014 was finalized as the date for next meeting.

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The meeting of the IQAC with the Alumni and the Parents and the faculty was held in the Seminar Hall of the College on 23.12.2014 at 12.00 a.m. 89 members were present at the time.

The minutes of the meeting are as follow.

<b>Subject</b>	<b>-1 :-</b>	Confirmation of the minutes of the previous meeting.
<b>Resolution</b>	<b>-1:-</b>	Confirmed.
<b>Subject</b>	<b>-2 :-</b>	Role of Alumni in the Development of the College.
<b>Resolution</b>	<b>-2:-</b>	It was decided that the Alumni who were working in the different field of life would guide the students regarding the career opportunities in that field. The IQAC put forward the point that there must be a good communication between the Alumni & the present students.
<b>Subject</b>	<b>-3 :-</b>	Parent's feedback
<b>Resolution</b>	<b>-3:-</b>	The Principal Dr. B. K. Salalkar, Chairman of the IQAC communicated with the parents and asked their suggestions for the improvement in the quality of academic and other aspects. Mr. Bhagwatrao Cholke one of the parents suggested that the Water Purifier should be established in the college. It was decided that the issue will be brought before the management. It was establishment in next Academic Year.
<b>Subject</b>	<b>-4 :-</b>	Construction of Internal Roads and New College Canteen.
<b>Resolution</b>	<b>-4:-</b>	Mr. Bharat Lokhande one of the parents suggested that the internal roads must be constructed and Parking Shade should also be constructed. It was decided that the issue will be brought before the management. It was constructed in next Academic Year.
<b>Subject</b>	<b>-4 :-</b>	Construction of New College Canteen.
<b>Resolution</b>	<b>-4:-</b>	Mr. Avinash Khandizode one of the Alumni suggested that the the New College Canteen should be constructed with advance facilities for the students. It was decided that the issue will be brought before the management. It was constructed in next Academic Year.
<b>Subject</b>	<b>-5 :-</b>	Date of next meeting.
<b>Resolution</b>	<b>-5:-</b>	It was decided that the next meeting will be 22/01/2015

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The Special Meeting of the IQAC with the Management, LMC Members and the Teaching and Non- Teaching staff of the Arts, Science and Commerce College, Rahata was held at 22.01.2015 in the Seminar Hall of the College at 12.00 p.m. The 33 members were present.

The minutes and the Action Taken thereafter are as follow ....

Sr. No.	Action Plan	Action Taken
01.	Conformation of Minutes of last Meeting 08.12.2014.	The Minutes were confirmed and accepted.
02.	To note the execution of the last meeting 08.12.2014.	Action taken report was discussed and approved.
03.	Organization of Annual Social Gathering.	The Dates of Annual Social Gathering 2015 were finalized. Committees were formed.
04.	Resolution and Congratulation of Dr. A.A. Inamdar and Dr. A.D. Gandhi.	Mr. S. V. Lahare, Vice Principal put forward the resolution of congratulation of Dr. A.A. Inamdar and Dr. A.D. Gandhi on receiving Ph.D. It was unanimously passed and decided they will be Felicitated at the Annual Social Gathering.
05.	Management Staff Communication.	Dr. B.K. Salalkar, the Director of SSRI asked the staff to bring their problems or any other issues before the management. No such problem was brought forward. Hon'ble Dr. Sujay Radhakrishna Vikhe Patil talked to the staff and appreciated their efforts in a frank manner.
06.	Internal External Audit.	Mr. Kalwaghe, Senior Clerk of Accounts Department proposed the resolution of Audit for the Economic year 2013-14 should be done. It was decided that Internal Audit would be done. And External Audit by the M/s Kadam and Company, Ahmednagar after the completion of Economic Year. It was done as per the Guidelines.
07.	Date of the Next Meeting.	18.03.2015 was finalized as the date for next meeting.

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The meeting of the IQAC with the teaching and Non-teaching faculty of Arts, Science and Commerce College, Rahata was held on 18.03.2015 in the IQAC Cell at 12.15 p.m. The 33 members were present.

The minutes and the Action Taken thereafter are as follow ....

Sr. No.	Action Plan	Action Taken
01.	Conformation of Minutes of last meeting 22.01.2015.	The Minutes were confirmed and accepted.
02.	To note the execution of the last meeting 22.01.2015.	Action taken report was discussed and approved.
03.	Annual Exam. Planning- Non-teaching.	Dr. R. N. Wakchaure, the CEO of Arts, Science & Commerce College put the subject for discussion regarding the Practical / Oral / Written exams to be held in March / April 2015. The concerned non-teaching staff was given instructions regarding the issuing of hall ticket, displaying timetable of various exams in time. They were also instructed regarding the hospitality and remuneration of the external examiners for various examinations.
04.	Annual Exam. Planning- Teaching	The IQAC members and the entire faculty unanimously decided and planned for the smooth conduct of University Examination March/April 2015 like Practical Exam., Oral Exam and written exams. All the Jr. Supervisors / Appointed Sr. supervisor and non-teaching staff were instructed regarding exam rules and the procedure for impartial and regular exam.
05.	Date of the Next Meeting.	02.06.2015 was finalized as the date for next meeting.