

IQAC Meeting (2013-14)

Date: 29.05.2013, Time- 12.00-2.00pm

The meeting of the IQAC: with Teaching and Non-teaching faculty.

The meeting was attended by IQAC members and teaching and non-teaching staff of the institution.

The minutes of the meeting are as follows:

Sr. No.	Action plan	Action taken
1.	Confirmation of minutes of previous meetings	Confirmed
2.	Preparation of new admission and efforts to increase admission	Staff members put forward the topic of efforts to be taken for increasing the admission for the academic year 2013-14. Handbills, pamphlets were distributed to the passed students at various places. Flex boards were also fixed at and around the places of Rahata tehasil.
3.	Prospectus design	The Chairman of the Admission committee had shown the prospectus to all Present IQAC members and then finalized
4.	Preparation of Academic Calendar	IQAC coordinator was asked to prepare the academic calendar. According to it, important events, curricular, co-curricular, extra-curricular and extension activities were prepared. It will then Head of Departments for the deployment of the work and to plan departmental calendar accordingly
5.	Any Other	The discipline committee was formed under the chairmanship of Prof. S.V. Lahare for smooth conduct of Admission. Time table committee was formed and asked to prepare the time table for the academic year. Tree plantation program on 5 June in and around the Campus.
6.	It is decided that the next meeting will be conducted on 15.06.2013	

IQAC Meeting

Date: 15.06.2013, Time- 12.00-2.00 pm

The meeting of the IQAC: with Teaching and Non-teaching faculty.

The minutes of the meeting are as follows:

Sr. No.	Action plan	Action taken
1.	Confirmation of minutes of previous meetings	Confirmed
2.	Result analysis	All the respective teachers were directed to analyse the result of the Annual/semester Exam 2012-13. The review of the result should be completed on 15/07/2013. Then as per the analyses the remedial coaching were engaged in English, account, Physics etc.
3.	Annual report submission	The annual report should be prepared by Miss. R. D. Kasar, as per the University guidelines and sent to University of Pune within time.
4.	Profile Update	The O S. Mr. V.U. Adhav brought in to notice, that teaching faculty should update the online teaching profile.
5.	Proposal to be sent to University for Financial assistance	The proposal committee was asked to make and send the proposal to get financial assistance for the national/state level seminars. The IQAC look after the development of the faculty, students in this regards. The proposals were made by the proposal committee with help of concerned HODs
6.	Appointment of Various Committees	The Head of the institution formed various committees for the smooth conduct of activities and to achieve the quality of the higher education. IQAC would monitor the functioning of all the committees.
7.	Eligibility and Scholarship	Mr. B.D. Shirole responsible person look for the eligibility and scholarship of the new entrant in time. He should display the notices, collects the filled forms and send the data accordingly. The IQAC and the institute is very keen and particular to in supporting the students in this regards.
8.	Tutor and the student ward	IQAC coordinator put forward the topic of students mentor ship for discussion. All the faculty members have decided that faculty wise distribution of students would be done. Each faculty would keep the record of the. And also their problems being solved.
9.	It is decided that the next meeting will be conducted on 10/12/2013.	

IQAC Meeting

Date: 10.12.2013, Time- 12.00-2.00 pm

The meeting of the IQAC: with Teaching, eminent citizens.

The minutes of the meeting are as follows:

Sr. No.	Action plan	Action taken
1.	Brief of the meeting and progress, Results	The IQAC coordinator and Head of the institution Dr. B. K. Salalkar give the brief of the college activities to all the present members. The academic year results were also put forward.
2.	NSS Camp	The review of NSS was given by NSS chairman and discussion was held on the camp and related activities at the place of the camp .
3.	National/ State/local Seminars	Various committees were formed for the smooth conduct of various seminars at the local, state and national level.
4.	Establishment of Farm Pond	In order to fulfill the need and scarcity of the water in the campus, it was decided to establish the farm pond. Also the RO system should be modified (with enhanced capacity).
5	Alumni	Demand to start new courses (T.Y.B.Sc- Physics and TYBCom-costing)
6.	It is decided that the next meeting will be conducted on 15/03/2014	

IQAC Meeting

Date: 15.03.2014, Time- 12.30-2.30 pm

The meeting of the IQAC: with Teaching faculty.

The minutes of the meeting are as follows:

Sr. No.	Action plan	Action taken
1.	Confirmation of minutes of previous meetings	Confirmed
2..	Exam reforms	Barcode stickers and hollow craft stickers are to be fixed on the answer sheets of the students. Establishment of the strong room with all the facilities like Computer, Internet, Xerox machine etc. The junior supervisors were made aware of how to fix the stickers and hollow crafts as per the direction by college examination officer.
3.	New courses	The Head of the institution Dr. B. K. Salalkar directed the head of Physics and Commerce department to prepare the proposal for new courses at the TY level, with the help of office staff.
4.	Any other	Planning for the next academic year
5.	It is decided that the next meeting will be conducted on 02/06/2014	